

**DOMINION WATER & SANITATION DISTRICT  
BOARD MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

**Board of Directors:**

**Term Expires:**

---

Jeffrey LaForte, President	May	2025
John K. Ostermiller, President (Interim)	May	2027
Harold R. Smethills, Treasurer	May	2027
David Kerr, Secretary	May	2027
Brock Smethills, Assistant Secretary	May	2025

*\*Richard Shaw, Special Advisor to the District Board*

N/A

---

**NOTICE OF REGULAR MEETING AND AGENDA**

Date: November 19, 2024 – Tuesday

Time: 12:00 p.m.

Location: **Offices of DWSD**

9250 E. Costilla Ave., Suite 400

Greenwood Village, CO 80112

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 261 753 223 887

Passcode: jVu9CG

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 872-242-7741,642321445#](#) United States, Chicago

Phone conference ID: 642 321 445#

**Introductory Business**

---

Call to order / declaration of quorum.

1. Disclosure of conflicts of interest.
2. Review and consider approval of Agenda and meeting location.
3. Review and consider approval of the Minutes of the October 15, 2024 Regular Board Meeting and the November 11, 2024, 2024-2040 Long-Term CIP Special Board Meeting. (Enclosed)
4. Board Study Session
  - A. Review and Discuss Dominion Staff Report.
5. Public Comments:

*Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign-in sheet.*

6. Communications Update:
  - A. None.

## Action Items

---

7. Consent Agenda:

*The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:*

- A. Review and consider approval of claims totaling **\$1,451,363**, represented on the Accounts Payable Report for the month of October 2024. (Enclosed)
  - B. Review and ratify the vendor purchase agreement with **ISCO 5800** for a refrigerated sampler to collect effluent data to inform the design of the Chatfield Basin Water Reclamation Facility, in an amount not to exceed **\$11,616**. (Purchase order enclosed)
  - C. Review and ratify the vendor purchase agreement with **TDMA** for a flowmeter and signature data logger to collect effluent data to inform the design of the Chatfield Basin Water Reclamation Facility, in an amount not to exceed **\$9,447**. (Purchase order enclosed)
  - D. Review and ratify the Independent Contractor Agreement with **WESCO Construction and Services** for the installation of a submersible pump at the high zone tank, in an amount not to exceed **\$25,000**. (Scope and fee estimate enclosed)
  - E. Review and ratify Amendment No. 2 to the Independent Contractor Agreement with **Providence Infrastructure Consultants, Inc.** for continued design support for miscellaneous items associated with the Eastern Regional Pipeline, in an amount not to exceed **\$30,000**. (Scope and fee estimate enclosed)
8. Consultant Agreements and Work Orders/ Change Orders:
    - A. Review and consider approval of the Independent Contractor Agreement with **Cogent** for the purchase of a redundant high zone pump to be located at the Moore Water Treatment Plant, in an amount not to exceed **\$120,133.23**. (Scope and fee estimate enclosed)
    - B. Review and consider approval of Amendment No. 2 (Exhibit E to the original CMAR Agreement) to the Filing 7 Lift Station CMAR Agreement with **HPM** for the Guaranteed Maximum Price (GMP) for an amount not to exceed **\$3,844,695**. (Enclosed GMP Proposal – Exhibit E)
    - C. Review and consider approval of the Independent Contractor Agreement (ICA) with **Stantec Consulting Services, Inc.**, for the Northwest Douglas County Regional Water Opportunities Reconnaissance Study, in an amount not to exceed **\$150,000**, to be cost shared equally with the Parties. (Stantec proposal enclosed)

## Executive Leadership

---

9. Board Matters:

- A. None

10. District Management Matters:

- A. Amended and Restated Public Records Request Policy (Enclosed)

11. Financial Matters:

- A. Provide update on Salinity Management Discussion at WISE Workshop on October 22<sup>nd</sup>.
- B. Provide update on Audit selection.
- C. Adopt the long-term 2024 CIP. (Enclosed)
- D. Resolution Adopting 2025 Fee Schedule. (Enclosed)
- E. Conduct Public Hearing on the proposed 2025 Budget and Consider Adopting the District's 2025 Budget and Appropriate sums of money. (Enclosed)

12. Executive Session:

Executive session of the Board of Directors pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes, for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as it relates to certain regional wastewater matters including a regional water and wastewater service request, water rights acquisition, transition of banking relationship, and contract amendments with Aurora, Littleton and Roxborough.

13. Legal Matters:

- A. Adopt Annual Administrative Resolution (2025) (Enclosed)
- B. Adopt Resolution Calling Election (Enclosed)
- C. Permanent Pipeline Easement Deed – Douglas County. Requesting additional easement on Douglas County property for the utility easement along the Eastern Regional Pipeline. The additional easement is required to accommodate the relocated blowoff valve.

14. Administrative Matters:

- A. None.

## Conclusion

---

15. Other Matters:

- A. Verify quorum for the December 17, 2024 Regular Board Meeting, at 12:00 p.m. at the offices of DWSD.

16. Adjournment.

NEXT SCHEDULED MEETING

**2025 Regular Board Meeting Schedule:**

**January 21, February 18, March 18, April 15, May 20, June  
17, July 15, August 19, September 16, October 21,  
November 18, and December 16**