

**DOMINION WATER & SANITATION DISTRICT
SPECIAL MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Jeffrey LaForte, President	May 2022
Harold R. Smethills, Treasurer	May 2023
John K. Ostermiller, Assistant Secretary	May 2023
Brock Smethills, Assistant Secretary	May 2022
Alec Garbini, Assistant Secretary	May 2023
Sheri Addis, Secretary	N/A

Date: January 19, 2021 - Tuesday

Time: 12:00 p.m.

Location: DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONA VIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY VIDEO CONFERENCE.

Zoom Video Meeting at <https://zoom.us/j/96944981626>. If you are required to enter in a meeting ID, please enter: 969 4498 1626

Zoom Meeting by phone, dial (253) 215-8782 OR (301) 715-8592. Enter in the **Meeting ID: 969 4498 1626** followed by #

1. Call to order / declaration of quorum
2. Disclosure of conflicts of interest
3. Review and consider approval of agenda and meeting location
4. Board Matters
5. Consent Agenda (the following can be approved with a single motion, or pulled from the consent agenda and discussed separately):
 - A. Review and consider approval of claims totaling \$2,093,917.44 represented by Bill.com checks issued December 29, 2020 (enclosed)
 - B. Review and ratify approval of Reynolds Construction, LLC, Pay Application No. 30 (Phase 2 Services – Partial Retainage Release #1) (enclosed)

- C. Review and consider approval of the minutes of the December 16, 2020 Regular Board Meeting (enclosed)

6. District Management Matters

A. ADMINISTRATIVE MATTERS

- 1. Review and discuss Monthly Operations Report (enclosed)
- 2. Discuss operations for the District, if necessary
- 3. Board Member Email usage

B. CUSTOMER SERVICE

- 1. New customer update

C. UTILITY MATTERS

- 1. None

D. PARTNERSHIP MATTERS

- 1. None

E. DISTRICT LEADERSHIP MATTERS

- 1. None

7. Legal Matters

A. DISTRICT

- 1. Discuss and consider approval of Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 5B (enclosed)
- 2. Discuss and consider use and goals of the Finance Committee

B. WATER ACTIVITY ENTERPRISE

- 1. Discuss and update on water operations by Roxborough Water and Sanitation District
- 2. Update on Eastern Regional Pipeline Project and High Zone Tank construction

3. Discuss status of High Zone Pump at the Moore Water Treatment Plant

A. Discuss Agreement and timing of installation of High Zone Pump

C. WASTEWATER ACTIVITY ENTERPRISE

1. Discuss and update on wastewater operations by Roxborough Water and Sanitation District,

A. Acknowledge notice provided to Roxborough to reduce wastewater operations from their scope of services under the Operations Agreement

2. Update on the Titan Road Lift Station and Force Main operations

8. Financial Matters

A. Acknowledge Budget Memo (enclosed)

B. Finance Committee meeting overview

9. Consultant Agreements and Work Orders/ Change Orders

A. Status of RFP process for retaining District Engineer

10. Public Comments

11. Executive Session

- A. Executive session of the Board of Directors pursuant to Section 24-6-402(4)(b) and Section 24-6-402(4)(e), Colorado Revised Statutes for the purpose of receiving confidential legal advice and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as both sections relate to certain contracts with consultants, Roxborough Water and Sanitation District, new customers and other service providers. Additionally, instructing negotiators as it relates to a certain employment contract pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes and for the purpose of discussing certain personnel matters as they relate to the District's General Manager pursuant to Section 24-6-402(4)(f), Colorado Revised Statutes.

12. Other Matters

- A. Verify quorum for next regular board meeting, Tuesday, February 16, 2021 at 12:00 p.m.

13. Adjournment

NEXT SCHEDULED BOARD MEETING
Tuesday, February 16, 2021– 12:00 p.m.
Zoom Video Meeting

2021 REGULAR BOARD MEETING SCHEDULE

March 16, 2021,
April 20, 2021, May 18, 2021, June 15, 2021,
July 20, 2021, August 17, 2021, September 21, 2021
October 19, 2021, November 16, 2021, December 21, 2021