

**DOMINION WATER & SANITATION DISTRICT
BOARD MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Jeffrey LaForte, President	May 2022
Harold R. Smethills, Treasurer	May 2023
John K. Ostermiller, Assistant Secretary	May 2023
Brock Smethills, Assistant Secretary	May 2022
Alec Garbini, Assistant Secretary	May 2023
Trina Hartman, Secretary	N/A

NOTICE OF SPECIAL MEETING AND AGENDA

Date: December 14, 2021 - Tuesday

Time: 10:00 a.m.

Location: Offices of CliftonLarsonAllen LLP
8390 E. Crescent Pkwy., Ste. 275
2nd Floor Conference Room
Greenwood Village, CO 80111

***If you cannot attend the meeting in person, please call the Conference Bridge:**

Conference Bridge: **720-356-0184**

1. Call to order / declaration of quorum
2. Disclosure of conflicts of interest
3. Review and consider approval of agenda and meeting location.
4. Board Matters
5. Public Comments:

Members of the public may express their views to the Board on matters that affect the District that are not on the Agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign-in sheet.

6. Administrative Matters:
 - A. Employee Handbook Discussion
 - B. Board Retreat / Dominion Vision and Mission Setting

7. Consent Agenda:

The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:

- A. Review and consider approval of claims totaling \$1,687,774.20, represented by Bill.com for checks between the dates of November 12, 2021, and December 6, 2021. (enclosed)

- B. Review and consider approval of the Minutes of the November 16, 2021, Special Board Meeting. (enclosed)
 - C. Ratify Material Proposal from Core & Main for \$132,254 for the Yard Pipe. (enclosed)
 - D. Ratify Haynie & Co. Engagement Letter for the 2021 Annual Audit for an amount not to exceed \$12,000. (enclosed)
 - E. Ratify Leonard Rice Engineering Work Order No. 12-2021 for South Platte River Well Field Siting Desktop Study for an amount not to exceed \$10,000. (enclosed)
 - F. Ratify JLD Consulting Work Order No. 16 for West Side Water Supply Planning and Development for an amount not to exceed \$5,000. (enclosed)
8. Monthly Operations Report: (enclosed)
- A. Water Activity Enterprise
 - i. Review and consider approval of IGA with Parker Water & Sanitation District for Ridgeway Pump Station (enclosed)
 - ii. Update on Rainwater Harvesting Grant Proposal
 - B. Wastewater Activity Enterprise
 - i. Update on Regional Wastewater Treatment Plant
9. Consultant Agreements and Work Orders/ Change Orders:
- A. Work Order Summary Sheet. (enclosed)
10. Financial Matters:
- A. Conduct Public Hearing to consider 2022 Budget and consider Adoption of Resolution of Dominion Water & Sanitation District to Adopt 2022 Budget. (enclosed)
 - B. Discuss 2022 Capital Schedule
 - C. Acknowledge Financial Statements – September 30, 2021. (enclosed)
11. District Management Matters:
- A. Review and consider adopting 2022 Annual Administrative Resolution. (enclosed)
 - B. Review and consider adopting Resolution of the Board of Directors Calling an Election on May 3, 2022. (enclosed)
12. Legal Matters:
- A. Other

13. Executive Session:

Executive session of the Board of Directors for the purposes of receiving confidential legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to providing water service to the Range development and determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as it relates to accounting services and Heritage Village Lift Station pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes.

14. Other Matters:

- A. Verify quorum for January 18, 2022 Special Meeting at the offices of CLA at 12:00 p.m.

15. Adjournment

NEXT SCHEDULED MEETING

Special Meeting: Tuesday, January 18, 2021 @ 12:00 p.m.

2022 REGULAR BOARD MEETING SCHEDULE

**January 18, 2022, February 15, 2022, March 15, 2022,
April 19, 2022, May 17, 2022, June 21, 2022,
July 19, 2022, August 16, 2022, September 20, 2022,
October 18, 2022, November 15, 2022,
December 20, 2022**