

**DOMINION WATER & SANITATION DISTRICT
BOARD MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Jeffrey LaForte, President	May 2022
Harold R. Smethills, Treasurer	May 2023
John K. Ostermiller, Assistant Secretary	May 2023
Brock Smethills, Assistant Secretary	May 2022
Alec Garbini, Assistant Secretary	May 2023
Trina Hartman, Secretary	N/A

NOTICE OF SPECIAL MEETING AND AGENDA

Date: July 16, 2021 - Friday

Time: 12:00 p.m.

Location: Offices of Dominion Water & Sanitation District

9250 E. Costilla Ave.

2nd Floor Conference Room

Greenwood Village, CO 80112

1. Call to order / declaration of quorum
2. Disclosure of conflicts of interest
3. Review and consider approval of agenda and meeting location.
4. Board Matters
5. Public Comments

Members of the public may express their views to the Boards on matters that affect the districts that are not on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.

6. Consent Agenda:

The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:

- A. Review and consider approval of claims totaling \$1,615,633.56, represented by Bill.com for checks between the dates of June 2, 2021, and July 1, 2021. (enclosed)
- B. Review and consider approval of the Minutes of the June 4, 2021, Special Board Meeting (enclosed)

7. Financial Matters:

- A. Review and consider approval of the Draft Audit of December 31, 2020, Financial Statements prepared by Haynie & Company, subject to final review by legal counsel. (enclosed)

8. Administrative Matters:

- A. Review and consider approval of the Revised Employee Handbook. (enclosed)

9. Monthly Operations Report: (enclosed).

A. Water Activity Enterprise –

- i. Discuss Available Water Supplies and Demand Projections, discuss in Executive Session if necessary.

B. Wastewater Activity Enterprise –

- i. Expanded Regional Wastewater Treatment Plant Solution

10. Consultant Agreements and Work Orders/ Change Orders:

- A. Work Order Summary Sheet (enclosed).
- B. Approve a change order to the High Zone Tank contract with Reynolds related to the High Zone Pump and recommend assignment of this change order to Roxborough Water & Sanitation District for construction activity.
- C. Approve a change order to the Whiting-Turner contract for installation of a new pump in the Willow Creek Lift Station along with some I&C modifications

11. District Management Matters:

- A. Discuss District Rules & Regulations.
- B. Discuss District Service Plan.

12. Executive Session:

Executive session of the Board of Directors pursuant to Section 24-6-402(4)(e), C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as such section relates to water operations with Roxborough Water and Sanitation District and the provision of wastewater service through Plum Creek Water Reclamation Authority and pursuant to Section 24-6-402(4)(b), C.R.S. for the purpose of receiving confidential legal advice as such section relates to a Wholesale Water Connection Agreement and providing service to extra-territorial users.

Executive session of the Board of Directors pursuant to Section 24-6-402(4)(g), C.R.S. for the consideration of the applications for the positions of a Water Resource Manager and a Finance & Operations Manager, which are both exempt from disclosure under the provision of the Colorado Open Records Act, Sec. 24-72-204(3)(a)(IX), C.R.S.

13. Legal Matters:

- A. Discuss and consider adopting Resolution to Terminate/ Rescind the Resolution Declaring Emergency Procedures adopted by the Board on March 25, 2020.

14. Other Matters:

- A. Verify quorum for next Regular Board meeting, Tuesday, August 17, 2021, at 12:00 p.m.

15. Adjournment

NEXT SCHEDULED BOARD MEETING

Tuesday, August 17, 2021– 12:00 p.m.

2021 REGULAR BOARD MEETING SCHEDULE

**September 21, 2021, October 19, 2021,
November 16, 2021, December 21, 2021**