

**DOMINION WATER & SANITATION DISTRICT  
BOARD MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

**Board of Directors:**

**Term Expires:**

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Jeffrey LaForte, President	May 2022
Harold R. Smethills, Treasurer	May 2023
John K. Ostermiller, Assistant Secretary	May 2023
Brock Smethills, Assistant Secretary	May 2022
Alec Garbini, Assistant Secretary	May 2023
Sheri Addis, Secretary	N/A

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**Date: February 16, 2021 - Tuesday**

**Time: 12:00 p.m.**

**Location:**

**DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONA VIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY VIDEO CONFERENCE.**

Zoom Video Meeting at <https://zoom.us/j/96944981626>. If you are required to enter in a meeting ID, please enter: 969 4498 1626

- Zoom Meeting by phone, dial (253) 215-8782 OR (301) 715-8592. Enter in the **Meeting ID: 969 4498**
1. Ca **1626** followed by #
  2. Disclosure of conflicts of interest
  3. Review and consider approval of agenda and meeting location
  4. Board Matters
  5. Consent Agenda (the following can be approved with a single motion, or pulled from the consent agenda and discussed separately):
    - A. Review and consider approval of claims totaling \$1,036,868.92, represented by Bill.com checks issued January 29, 2021 (enclosed)
    - B. Review and acknowledge Water and Sewer Financial Plan and Rate and Tap Fees Study for Sterling Ranch Customers Only (enclosed)
    - C. Review and ratify Subdivision Improvements Agreement and Intergovernmental Agreement for Sterling Ranch Filing No. 3B 1<sup>st</sup> Amendment (enclosed)

- D. Review and consider approval of the minutes of the January 19, 2021 Regular Board Meeting (enclosed)

6. District Management Matters

**A. ADMINISTRATIVE MATTERS**

- 1. Review and discuss Monthly Operations Report
- 2. Discuss operations for the District, if necessary
  - A. Discuss District's need for additional office space
- 3. Discuss Drought Planning
- 4. Public Relations Plan and update (enclosed)

**B. CUSTOMER SERVICE**

- 1. New customer update

**C. UTILITY MATTERS**

- 1. None

**D. PARTNERSHIP MATTERS**

- 1. None

**E. DISTRICT LEADERSHIP MATTERS**

- 1. None

7. Legal Matters

**A. DISTRICT**

- 1. Discuss and consider approval of Wholesale Water Connection Agreement between Dominion Water & Sanitation District and NL Range, LLC (enclosed)
- 2. Wastewater Workshop follow-up

**B. WATER ACTIVITY ENTERPRISE**

- 1. Discuss and update on water operations by Roxborough Water and Sanitation District

2. Update on Eastern Regional Pipeline Project and High Zone Tank construction

A. Discuss status of associated yard piping design and construction

3. Discuss status of High Zone Pump at the Moore Water Treatment Plant

A. Discuss Agreement and timing of installation of High Zone Pump

**C. WASTEWATER ACTIVITY ENTERPRISE**

1. Discuss and update on wastewater operations by Roxborough Water and Sanitation District,

2. Update on the Titan Road Lift Station and Force Main operations

8. Financial Matters

A. Review and consider acceptance of December 31, 2020 unaudited financial statements (enclosed)

B. Review and consider selection of financial Underwriter for completion of the RFP process of Series 2016 Bond refunding (enclosed)

9. Consultant Agreements and Work Orders/ Change Orders

A. Status of RFP process for retaining District Engineer

B. Work Order Summary sheet (enclosed)

C. Discuss and consider approval of the following Purchase/Work Order between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Water Technology Group**:

1. Purchase/Work Order for Titan Road Lift Station Control Panel/SCADA system in the amount of \$53,642.00 (enclosed)

D. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineers, Inc.:**

1. Work Order 01-2021 for Water Supply Operation, with a budget of \$20,000 (enclosed)

- E. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineers, Inc.:**
  - 1. Work Order 03-2021 for Water Acquisition / Purchase consulting, including New Water Rights, New Renewable Supply Evaluations and Acquisitions and New NTGW Supply Evaluations and Acquisitions, with a budget of \$50,000 (enclosed)
  
- F. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for Professional Engineering Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineers, Inc.:**
  - 1. Work Order 07-2021 for GoldSim Model Development and Support, DOSM Maintenance, with a budget of \$35,000 (enclosed)

10. Public Comments

11. Executive Session

- A. Executive session of the Board of Directors pursuant to Section 24-6-402(4)(b) and Section 24-6-402(4)(e), Colorado Revised Statutes for the purpose of receiving confidential legal advice and for the purpose of obtaining confidential legal advice regarding wastewater permitting, determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as both sections relate to certain contracts with consultants, Roxborough Water and Sanitation District, new customers and other service providers. Additionally, instructing negotiators as it relates to a certain employment contract pursuant to Section 24-6-402(4)(e), Colorado Revised Statutes and for the purpose of discussing certain personnel matters as they relate to the District’s General Manager, pursuant to Section 24-6-402(4)(f), Colorado Revised Statutes.

12. Other Matters

- A. Verify quorum for next regular board meeting, Tuesday, March 16, 2021 at 12:00 p.m.

13. Adjournment

NEXT SCHEDULED BOARD MEETING

**Tuesday, March 16, 2021– 12:00 p.m.  
Zoom Video Meeting**

**2021 REGULAR BOARD MEETING SCHEDULE**

**April 20, 2021, May 18, 2021, June 15, 2021,  
July 20, 2021, August 17, 2021, September 21, 2021  
October 19, 2021, November 16, 2021, December 21, 2021**