

**DOMINION WATER & SANITATION DISTRICT  
BOARD MEETING AGENDA OF THE DISTRICT AND  
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND  
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

<b>Board of Directors:</b>	<b>Term Expires:</b>
Jeffrey LaForte, President	May 2022
Harold R. Smethills, Treasurer	May 2023
John K. Ostermiller, Assistant Secretary	May 2023
Brock Smethills, Assistant Secretary	May 2022
Alec Garbini, Assistant Secretary	May 2023
Trina Hartman, Secretary	N/A

**NOTICE OF SPECIAL MEETING AND AGENDA**

Date: August 31, 2021 - Tuesday

Time: 1:00 p.m.

Location: Offices of CliftonLarsonAllen LLP  
8390 E. Crescent Pkwy., Ste. 275  
2<sup>nd</sup> Floor Conference Room  
Greenwood Village, CO 80111

1. Call to order / declaration of quorum
2. Disclosure of conflicts of interest
3. Review and consider approval of agenda and meeting location.
4. Board Matters
5. Public Comments

*Members of the public may express their views to the Board on matters that affect the District that are not on the Agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign-in sheet.*

6. Administrative Matters:
  - A. Welcome Angie Brown

7. Consent Agenda:

*The following can be approved with a single motion, or pulled from the consent agenda and discussed separately:*

- A. Review and consider approval of claims totaling \$872,690.62, represented by Bill.com for checks between the dates of July 2, 2021, and August 25, 2021. (enclosed)

- B. Review and consider approval of the Minutes of the July 16, 2021, Special Board Meeting and the Minutes from the August 17, 2021, Special Board Meeting (enclosed)
  - C. Ratify approval of Work Orders Nos. 11 & 12 relating to the Master Service Agreement for the South Platte River intake known as the “West Side Conceptual Design” between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Acuity, LLC** for an additional 12 hours of work, with a budget of **\$4,378.50**, bringing total budget to \$30,871.82 (enclosed)
  - D. Ratify approval of Work Order No. 13 related to on-call services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Acuity, LLC** with a budget of **\$10,000** to consult on West Side Water Project as requested by the District and support efforts with other critical design and construction projects as requested. (enclosed)
  - E. Ratify approval Change Order No. 27 to the Eastern Regional Pipeline Phase 1 & 2 Services contract with **Reynolds Construction, LLC** to extend the contract and continue efforts. (enclosed)
  - F. Ratify approval Change Order No. 9 to the 2MG High Zone Tank Services contract with **Reynolds Construction, LLC** to extend the contract and continue efforts. (enclosed)
  - G. Ratify approval of Independent Contractor Agreement with **High Country Hydrology, Inc.** for services to assist the District to develop a strategy to meet level-of-service goals for its customers through build-out. (enclosed)
8. Financial Matters:
- A. Review and discuss Draft 2022 Budget (to be distributed)
  - B. Consider the adoption of a Resolution authorizing the General Manager to approve certain expenditures that are within the annually budgeted expenses set by the Board and that comply with the relevant Board-approved work plan, not to exceed \$30,000. (enclosed)
9. Monthly Operations Report: (enclosed)
- A. Water Activity Enterprise
    - i. Ratify approval of District commitment to work with Louviers. (enclosed)
    - ii. Discuss status of the High Zone Pump bidding
  - B. Wastewater Activity Enterprise
    - i. Discuss status of the Heritage Village Lift Station
    - ii. Status update on design progress for the CBWRF
10. Consultant Agreements and Work Orders/ Change Orders:
- A. Work Order Summary Sheet. (to be distributed)

- B. Discuss and consider approval of the following Work Order No. 10 relating to the Master Service Agreement for Water Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Leonard Rice Engineering**:

- 1. Work Order No. 10 for Water Resource Planning Services, with a budget of **\$83,185.95.00.** (enclosed)

- C. Discuss and consider approval for a Master Service Agreement with **RJH**, acting by and through its Sterling Ranch Water Activity Enterprise, and **RJH.** (to be distributed)

- D. Discuss and consider approval for a Master Service Agreement with **Canterbury Construction Management Services**, acting by and through its Sterling Ranch Water Activity Enterprise, and **Canterbury Chatfield Commercial Center.** (to be distributed)

- E. Discuss and consider approval of the following Work Order relating to the Master Service Agreement for Wastewater Planning Services between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and **Carollo Engineers, PC.**

- 1. Work Order for Design Services related to the 30% design of the Heritage Village Lift Station, with a budget of **\$200,000.** (enclosed)

11. District Management Matters:

- A. Discuss District Rules & Regulations and consider adoption of Resolution to recondition requirements for service. (enclosed)

12. Legal Matters:

- A. Review and consider adoption of Resolution to indemnify Board of Directors from litigation. (enclosed)

13. Executive Session:

Executive session of the Board of Directors for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to providing service to the Range and an Intergovernmental Agreement with Plum Creek Water Reclamation Authority and the Town of Castle Rock for Sanitary Sewer Services and a related grant application and water conservation measures.

14. Other Matters:

- A. Verify quorum for next regular Board meeting, September 21, 2021, at 12:00 p.m.

15. Adjournment

NEXT SCHEDULED BOARD MEETING

**Tuesday, September 21, 2021– 12:00 p.m.**

**2021 REGULAR BOARD MEETING SCHEDULE**

**September 21, 2021, October 19, 2021,  
November 16, 2021, December 21, 2021**