

**DOMINION WATER & SANITATION DISTRICT
BOARD MEETING AGENDA OF THE DISTRICT AND
ITS STERLING RANCH WATER ACTIVITY ENTERPRISE AND
ITS STERLING RANCH WASTEWATER ACTIVITY ENTERPRISE**

Board of Directors:

Term Expires:

Jeffrey LaForte, President	May 2022
Harold R. Smethills, Treasurer	May 2023
John K. Ostermiller, Assistant Secretary	May 2023
Brock Smethills, Assistant Secretary	May 2022
Alec Garbini, Assistant Secretary	May 2023
Trina Hartman, Secretary	N/A

NOTICE OF SPECIAL MEETING AND AGENDA

Date: April 20, 2021 - Friday

Time: 12:00 p.m.

Location: via Zoom

DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONA VIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY VIDEO CONFERENCE.

Zoom Video Meeting at: <https://zoom.us/j/96944981626>

If you are required to enter in a meeting ID, please enter: **969 4498 1626**

Zoom Meeting by phone, dial **(253) 215-8782** OR **(301) 715-8592**

Enter in the **Meeting ID: 969 4498 1626** followed by #

1. Call to order / declaration of quorum
2. Disclosure of conflicts of interest
3. Review and consider approval of agenda and meeting location
4. Board Matters
5. Consent Agenda (the following can be approved with a single motion, or pulled from the consent agenda and discussed separately):
 - A. Review and consider approval of claims totaling \$2,387,572.75, represented by Bill.com for checks issued between the dates of March 17, 2021 and April 20, 2021. (enclosed)
 - B. Review and consider approval of the minutes of the March 16, 2021 Special Board Meeting (enclosed)
 - C. Review and ratify approval of Reynolds Construction, LLC, Pay Application No. 31 - Phase 2 Services – Partial Retainage Release #2 (enclosed)

- D. Review and ratify approval of Reynolds Construction, LLC, Pay Application No. 4 - Phase 1 Services – Partial Retainage Release #2 (enclosed)
- E. Review and consider approval of the First Amendment to the Tap & Facilities Agreement between Dream Finders and the Sterling Ranch Community Authority Board for Filing No. 3B. (enclosed)

6. District Management Matters

A. ADMINISTRATIVE MATTERS

- 1. Review and discuss Monthly Operations Report. (enclosed)
- 2. Discuss operations for the District, if necessary.
- 3. Discuss District's open staff position.
- 4. Discuss potential office space lease. (enclosed)
- 5. Review and consider approval of sponsoring the Greenway Foundation at a \$1,000 dollar level. (enclosed)

B. CUSTOMER SERVICE

- 1. New customer update.

C. UTILITY MATTERS

- 1. None.

D. PARTNERSHIP MATTERS

- 1. Discuss Regional Wastewater partnership with Castle Rock.

E. DISTRICT LEADERSHIP MATTERS

- 1. None.

7. Legal Matters

A. DISTRICT

- 1. Review and consider engagement of Hayes Poznanovic Korver, LLC to provide water-related legal services. (enclosed)
- 2. Review and consider approval of Agreement for Funding of Water Line Improvements by and between Sterling Ranch Community Authority Board and the District. (enclosed)
 - i. Filing 5A Roxborough Demolition Plan Exhibit. (enclosed)
- 3. Review and Consider Approval of Wholesale Water Connection Agreement by and between the District and NL Range, LLC. (enclosed)

B. WATER ACTIVITY ENTERPRISE

1. Discuss and update on water operations by Roxborough Water and Sanitation District, if necessary.
2. Update on Eastern Regional Pipeline Project and High Zone Tank construction.
3. Review and Consider approval of Intergovernmental Agreement Regarding Installation of Dominion High Zone Pump and Relocation of Low Zone Pump between the District, acting by and through its Sterling Ranch Water Activity Enterprise, and Roxborough Water and Sanitation District. (enclosed)
4. Approve Fifth Amendment to the Intergovernmental Agreement for the option to purchase and Right of First Refusal regarding Ground Water Rights, easements, and related improvements. (enclosed)

C. WASTEWATER ACTIVITY ENTERPRISE

1. Discuss and update on wastewater operations by Roxborough Water and Sanitation District.
2. Update on the Titan Road Lift Station and Force Main operations.
3. Approve amendment of the progressive design-build contract with Moltz/Carollo for 60% design completion of the 0.3 MGD Chatfield Basin Water Reclamation Facility – Phase 1 Demonstration Plant in the amount of \$621,000. (enclosed)

8. Financial Matters

- A. Update from Financial Committee Meeting
- B. Review and consider approval of the Engagement Letter from Jefferies LLC to provide Underwriting Services. (enclosed)
- C. Review and consider approval of the Engagement Letter from Sherman & Howard to provide Disclosure Counsel Services. (enclosed)
- D. Review and consider approval of a fee disclosure Letter from White Bear Ankele Tanaka & Waldron related to the issuance of bonds. (enclosed)
- E. Discussion regarding the structuring of the 2021 bond issuance and refunding of the outstanding 2016 Bonds.

9. Consultant Agreements and Work Orders/ Change Orders

- A. Work Order Summary Sheet. (enclosed)

- B. Discuss and consider approval of a Work Order relating to the Master Service Agreement for Environmental Constraints Assessments, between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **Acuity, LLC**:
 - 1. Work Order No. 12 to further develop an alternative intake site on the South Platte River, and make modifications to the original intake site, with a budget of \$20,000. (enclosed)

 - C. Discuss and consider approval of a Work Order relating to the Master Service Agreement for Engineering Tasks, between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **Burns & McDonnell Engineering Company, Inc.:**
 - 1. Work Order No. 6 to assist the District with engineering tasks to the District's infrastructure, with a budget of \$30,000. (enclosed)

 - D. Discuss and consider approval of a Work Order relating to the Master Service Agreement for Water Supply Planning Services, between the District, acting by and through its Sterling Ranch Water Activity Enterprise and its Sterling Ranch Wastewater Activity Enterprise, and **JLD Consulting, LLC.:**
 - 1. Work Order No. 15 to assist the District with Water Supply Planning Services, with a budget of \$60,000. (enclosed)
10. Public Comments - Members of the public may express their views to the Boards on matters that affect the Districts that are not on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
11. Executive Session
- A. Executive session of the Board of Directors pursuant to Section 24-6-402(4)(e), C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators as such section relates to O-Line matters, repayment of debt obligations, and Castle Rock and establishing partnerships for regional projects. Executive session of the Board of Directors pursuant to Section 24-6-402(4)(g), C.R.S. for the consideration of the applications for the position of general manager and which are exempt from disclosure under the provision of the Colorado Open Records Act, Section 24-72-204(3)(a)(IX), C.R.S. Executive session of the Board of Directors pursuant to Section 24-6-402(4)(b), C.R.S. for receiving confidential legal advice as it relates to the imposition of fees.
12. Other Matters
- A. Verify quorum for next regular board meeting, Tuesday, May 18, 2021 at 12:00 p.m.

13. Adjournment

NEXT SCHEDULED BOARD MEETING

Tuesday, May 18, 2021– 12:00 p.m.
Zoom Video Meeting

2021 REGULAR BOARD MEETING SCHEDULE

**June 15, 2021, July 20, 2021, August 17, 2021,
September 21, 2021, October 19, 2021,
November 16, 2021, December 21, 2021**